



Texas Mathematical Association of Two-Year Colleges  
Board Meeting Minutes  
August 5, 2006

Location: Texas A&M University, Blocker 602, College Station, Texas

Time: 1000am -2:30pm

Attendees: Mel Griffin, President,  
Habib Far, Treasurer,  
Peg Crider, Secretary,  
Rita Marie O'Brien, Webmaster;  
Heather Gamber, Delegate;  
Linda Zientek, Past-President

Not in Attendance: Paula Wilhite, Vice-President;  
Irene Doo, Past-webmaster

Topic	Discussion Points	Recommendations / Action
Introductions	<ul style="list-style-type: none"> <li>• Welcome to new Board members - Peg Crider, Rita Marie O'Brien, Heather Gamber.</li> <li>• Thanks to Irene Doo for her contributions for the website and newsletter.</li> <li>• Well wishes for Paula Wilhite</li> </ul>	Mel will maintain contact with Paula Wilhite to ensure that she has needed information for her participation.
TexMATYC Website / Newsletter	<ol style="list-style-type: none"> <li>1) Nomonthly and AMATYC servers both needed to maintain website: Nomonthly has a listserv whereas AMATYC server provides unlimited space.</li> <li>2) A mechanism is needed to expedite secure online payments for membership dues, professional development registrations, and regional conference payments.</li> <li>3) Membership rolls need to be updated on website</li> <li>4) Newsletter distributed fall (Sept), winter (Feb), and spring (April).               <ol style="list-style-type: none"> <li>a) Fall issue contains conference report (written by delegate); winter issue anticipates meeting at TCCTA; spring issue will anticipate SW Regional Conference.</li> <li>b) Teaching idea included in each newsletter. May be solicited.</li> </ol> </li> <li>5) Technical issues: do some members fail to receive listserv and/or newsletters due to SPAM filters?</li> </ol>	<ol style="list-style-type: none"> <li>1. Nomonthly will be origin site with seamless link to AMATYC website that will house all relevant docs, etc.</li> <li>2. Rita Marie and Habib will investigate and report on feasibility of using PayPal.</li> <li>3. Habib and Rita Marie will discuss best options: real time vs scheduled updates of membership rolls.</li> <li>4. Newsletter &amp; website will continue precedence set by Irene Doo.               <ol style="list-style-type: none"> <li>a. All board members will contribute "blurb".</li> <li>b. Include photos of board members.</li> <li>c. Links to TexMATYC; AMATYC; SW Regional Conference website</li> <li>d. Affiliate news; campus/district news</li> <li>e. ListServ and/or discussion boards include Calls for responses on issues, such as SACS reviews, online teaching, developmental educations</li> <li>f. Archive newsletters and teaching suggestions</li> </ol> </li> <li>5. Further study needed on issue of SPAM filters.</li> </ol>
Membership Drive	<ol style="list-style-type: none"> <li>1) VP (Paula) organized campus reps; sent personal invitation via email; followed with formal information.               <ol style="list-style-type: none"> <li>a) 1<sup>st</sup> week of Sept optimal.</li> <li>b) Who knows who? Work off of the existing</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1) Paula will send out invitation letters as before. Mel will coordinate if assistance is needed from board members.</li> </ol>



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	<p>list of campuses to fill in the blanks.</p> <p>c) Twice a year recruitment (Sept and Feb)</p> <p>2) Ideas</p> <p>a) What does \$5.00 buy? Online professional development, February mini-conference, newsletter, listserv, survey (info and input), SW Regional conference, representation to AMATYC, collaboration and networking, adjunct professional development (CE units for HS teachers who are adjunct faculty); connections to TAMU, Dana Center; VITA enhancement.</p> <p>b) TCCTA - provide "ribbons" to TexMATYC members and unique colored ribbons for campus reps</p> <p>c) Contact TCCTA leadership for list of TCCTA members who are in math (recruit campus reps and/or members)</p> <p>d) Provide membership list by college.</p> <p>e) Give certificate to all campus reps at Feb meeting.</p> <p>3) Financial matters.</p>	<p>2) August 9 deadline:</p> <p>a) Each board member will generate list of potential campus reps from current website.</p> <p>b) Habib and Rita Marie will update excel list of current members, posted on website (or send to board members).</p> <p>c) Prepare docs for membership drive: "What does \$5.00 buy?" and "Responsibilities of campus rep." as time saver for campus reps. Mel or Peg?</p> <p>d) Mel will talk to Danita at Amarillo College about coordinating ribbons and/or certificates in member packets for TCCTA (otherwise, we will do it at the meeting).</p> <p>e) Ribbons will be given to each new member recruited at TexMATYC meeting at TCCTA.</p> <p>f) Consider certificates or ID cards to acknowledge members for their VITA.</p> <p>g) Look at "Survey Monkey" as tool for future member surveys online.</p>